

SynQ

Integrating Quality Efforts through Collaborative Accreditation Endeavors

SynQ Initiative: Synchronizing Quality in Collaborative Accreditation Endeavors

In the realm of educational institutions striving for excellence, the pursuit of accreditation stands as a significant milestone. Accreditation not only validates the quality of education provided but also serves as a roadmap for continuous improvement. Recognizing this paramount importance, the Internal Quality Assurance Cell (IQAC) of Safa College embarked on a transformative journey by initiating 'SynQ' - Synchronising Quality, a collaborative endeavor with DGM MES Mampad College (Autonomous). SynQ aimed to delve deep into the accreditation process, fostering an understanding of the NAAC framework and enhancing institutional quality.

At its core, SynQ was designed to facilitate Criteria Coordinators' familiarity with the NAAC framework for Assessment and Accreditation, anchored on the foundational Core Values, Criteria for assessment, and Key Indicators. Moreover, it sought to equip participants with the requisite knowledge and skills for preparing the Self Study Report, a crucial component in the accreditation journey. To augment this process, a mentorship program for faculties and auditing were also integrated, acknowledging the pivotal role they play in shaping institutional excellence.

Objectives:

1. To familiarize participants with the structure and requirements of the NAAC accreditation
2. To educate participants about the various criteria outlined by NAAC for accreditation.
3. To assist participants in preparing comprehensive and evidence-based documentation for accreditation
4. To introduce participants to the concept of outcome mapping and its relevance in the accreditation process.
5. To empower participants with the knowledge and skills necessary to contribute effectively to the accreditation process within their institution.
6. To facilitate networking opportunities among participants from different institutions undergoing the accreditation process.
7. To establish a support network for ongoing collaboration and sharing of resources beyond the training sessions.
8. To equip participants with the tools and knowledge necessary to maintain documentation standards and uphold institutional quality over time.

The program unfolded in three meticulously crafted phases, each serving a distinct purpose in the accreditation journey:

PHASE 1: ORIENTATION PHASE

The Orientation Phase serves as the foundation stone of the SynQ Initiative, where participants delve into the fundamental concepts and objectives of accreditation and assessment. It comprises a series of sessions meticulously designed to provide a comprehensive understanding of accreditation frameworks, criteria, and institutional support mechanisms.

a. Introductory Session on 'Accreditation & Assessment - What, Why, and How'.

This session serves as a gateway to the accreditation journey, offering participants a panoramic view of its significance, objectives, and methodologies. Through engaging presentations and interactive discussions, participants explore the essence of accreditation, its intrinsic value in enhancing institutional quality, and the systematic approach towards assessment and improvement.

b. Accreditation Criteria for NAAC and SAAC:

In this segment, participants are introduced to the accreditation criteria outlined in the National Assessment and Accreditation Council (NAAC) and the State Assessment and Accreditation Council (SAAC), delineating the core parameters against which institutions are evaluated. Through detailed presentations and comparative analyses, participants gain insights into the nuanced differences and overlapping aspects of both frameworks, enabling them to align institutional practices with accreditation standards effectively.

c. Criteria-wise Workshop:

To foster a deeper understanding of accreditation criteria, participants engage in immersive workshops tailored to each criterion specified by NAAC and SAAC. Facilitated by subject matter experts, these workshops provide a platform for in-depth exploration, analysis, and discussion on the key dimensions,

indicators, and evidence required for compliance. Through case studies, group activities, and peer-to-peer learning, participants decipher the intricacies of each criterion, paving the way for comprehensive documentation and assessment.

d. Institutional Support for NAAC and SAAC Preparation:

Through the SynQ platform, DGM MES College extends institutional support to participating institutions in their preparation for accreditation under both the National Assessment and Accreditation Council (NAAC) and the State Assessment and Accreditation Council (SAAC). This collaborative effort, DGM MES College establishes a dedicated Accreditation Cell comprising experienced faculty and administrative staff to coordinate and oversee accreditation-related activities. This cell overhead capacity-building workshops, mentorship programs, and training sessions aimed at enhancing understanding and skills pertinent to accreditation criteria, documentation, and quality enhancement strategies. Furthermore, DGM MES College provides consultation services, resource sharing platforms, and collaborative forums to facilitate knowledge exchange and networking among participating institutions. By fostering a culture of collaboration, continuous improvement, and institutional excellence,

PHASE 2: MENTEE-SHIP PHASE

Building upon the foundational knowledge garnered in the Orientation Phase, the Mentee-ship Phase ushered participants into a transformative journey of mentorship and skill enhancement. This phase epitomized the essence of collaborative learning and capacity building, as experienced faculties assumed the role of mentors, guiding and nurturing their mentees through the intricacies of accreditation preparation.

Structured mentorship sessions, one-on-one interactions, and peer-to-peer collaborations formed the crux of this phase, fostering a symbiotic relationship between mentors and mentees. Through constructive feedback, personalized guidance, and shared experiences, mentees honed their skills in documentation,

data analysis, and report writing, key pillars in the accreditation process. Furthermore, the Mentee-ship Phase served as a platform for knowledge exchange and best practices, enriching the collective learning experience.

PHASE 3: AUDIT PHASE

This phase encompasses a comprehensive audit process, comprising academic, administrative, environmental, and energy audits, aimed at gauging the institution's adherence to quality standards and sustainability principles.

a. Academic & Administrative Audit: The Academic & Administrative Audit delves into the core functions of the institution, scrutinizing academic programs, teaching-learning processes, and administrative systems. Led by a team of auditors comprising faculty members, administrators, and external experts, this audit evaluates the alignment of academic offerings with accreditation criteria, effectiveness of teaching methodologies, adequacy of administrative procedures, and adherence to regulatory requirements. Through document reviews, classroom observations, and stakeholder interviews, the audit assesses the institution's commitment to academic excellence, student-centricity, and organizational efficiency.

b. Green Audit: The Green Audit focuses on environmental sustainability practices within the institution, assessing its environmental footprint and compliance with green initiatives. Led by environmental experts and sustainability professionals, this audit evaluates the institution's efforts in waste management, water conservation, energy efficiency, and green infrastructure development. Through site inspections, data analysis, and stakeholder consultations, the audit identifies areas for improvement, recommends sustainable practices, and promotes environmental stewardship among stakeholders..

c. Environment Audit: The Environment Audit extends beyond the confines of the institution, encompassing its broader impact on the surrounding ecosystem and community. Led by environmental scientists, auditors assess the institution's

environmental compliance, pollution prevention measures, and ecological conservation efforts. Through field surveys, biodiversity assessments, and community engagement initiatives, the audit evaluates the institution's role as a responsible steward of natural resources and a catalyst for positive environmental change. By embracing environment audit principles, institutions demonstrate their commitment to environmental protection, social responsibility, and sustainable development.

d. Energy Audit: The Energy Audit focuses on optimizing energy utilization and promoting energy efficiency measures within the institution. Led by energy management specialists, auditors evaluate the institution's energy consumption patterns, identify energy conservation opportunities, and recommend strategies for reducing energy costs and carbon emissions. Through facility assessments, energy audits, and performance benchmarking, the audit aims to enhance energy resilience, mitigate climate risks, and promote a culture of energy conservation and innovation. By embracing energy audit principles, institutions contribute to the global imperative of transitioning towards a low-carbon, sustainable energy future

CRITERIA WISE WORKSHOP

Criteria 1: Curricular Aspects

The Workshop on Curricular Aspects was organized at Sahya Arts and Science College, Wandoor under the leadership of SynQ. The workshop was aimed at aiding the participants in understanding the significance of curricular aspects in accreditation process, explore areas for enhancement in curricular planning and implementation.. Through group discussions and analysis, attendees identified strengths and areas for improvement in their respective curricular frameworks.

Criteria 2: Teaching, Learning, and Evaluation

Ambedkar Cpllege of Arts and Science,Wandoor hosted a workshop under the leadership of SynQ focusing on NAAC Criteria 2: Teaching, Learning, and Evaluation aimed at facilitating discussions and provide insights into enhancing the quality of

teaching, learning, and evaluation processes within higher education institutions. The workshop underscored the importance of accreditation process in ensuring student-centric education and academic excellence.

Criteria 3: research, innovation and extension

The workshop conducted at Jamia Nadwiyya Arts and Science College under the Leadership of SynQ aimed to facilitate discussions and provide insights into fostering a culture of research, innovation, and community engagement within higher education institutions. Explored strategies for promoting innovation and entrepreneurship culture within academic institutions, fostering creativity and problem-solving skills among students.

Criteria 4: Infrastructure and Learning Resources

The workshop on NAAC Criteria organized by Sullamussalam Arabic College, Areacode under the leadership of SynQ, provided a platform for faculty members to delve into the importance of infrastructure and learning resources in higher education institutions. The workshop served as a catalyst for fostering a conducive learning environment and promoting institutional excellence

Criteria 5: student support programs

KTM College, Karuvarakundu, hosted a workshop focusing on NAAC Criteria 5 under the leadership of SynQ aimed to provide faculty members with insights and strategies to enhance support services for students, fostering their holistic development and academic success and to understand the importance of student support programs in promoting student welfare and academic success.

Criteria 6: Governance, Leadership and Management

Sullamussalam Arabic College, Areacode, in collaboration with SynQ, hosted a workshop on NAAC Criterion 6, assessing institutional vision, leadership, strategic planning, teaching quality enhancement, faculty empowerment, and financial management. The event provided faculty a platform to enhance clarity, relevance,

and strategic effectiveness, fostering academic excellence and resource optimization.

Criteria 7: Institutional Values and Best Practices

Nasra College of Arts and Science, Thirurkad, in collaboration with SynQ, hosted a workshop on NAAC Criterion 7 underscores the importance of institutional values, social responsibility, best practices, and distinctiveness in fostering a culture of excellence, integrity, and innovation within the institution. By addressing each sub-criteria comprehensively, institutions demonstrate their commitment to ethical leadership, societal impact, continuous improvement, and differentiation, thereby advancing their accreditation goals and institutional mission.

Conclusion

In retrospect, the SynQ initiative exemplifies the transformative power of collaboration, capacity building, and institutional commitment towards accreditation excellence. By synergizing the collective expertise and resources of Safa College and DGM MES Mampad College, SynQ has not only enriched the accreditation journey but also nurtured a culture of quality assurance and continuous improvement.

As Criteria Coordinators and faculties traverse the accreditation landscape, armed with newfound knowledge, skills, and mentorship, they embody the spirit of SynQ - a relentless pursuit of excellence, anchored on the principles of collaboration, innovation, and integrity. Moving forward, SynQ serves as a beacon of inspiration for educational institutions embarking on their accreditation journey, reaffirming the transformative potential of collective endeavor and unwavering commitment to quality.

DOCUMENTARY PROOF: PHOTOGRAPHS



Mentee Scheme –‘SynQ’ Inaugurated by Principal-DGM MES Mampad

DOCUMENTARY PROOF: PHOTOGRAPHS



Criteria 1 Assessment Awareness Program at Sahya Arts and Science College

DOCUMENTARY PROOF: PHOTOGRAPHS



Criteria 2 Assessment Awareness Program under the Scheme of SynQ

DOCUMENTARY PROOF: PHOTOGRAPHS



Criteria 3 Assessment Awareness Program under the Scheme of SynQ

DOCUMENTARY PROOF: PHOTOGRAPHS



Criteria 4 Assessment Awareness Program under the Scheme of SynQ

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Criteria5 Assessment Awareness Program under the Scheme of SynQ

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Criteria6 Assessment Awareness Program under the Scheme of SynQ

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Criteria7 Assessment Awareness Program under the Scheme of SynQ

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From the Mentee Session



From the Mentee Session



Institutional support for NAAC preparation, including guidance and resources to develop Self-Study Reports (SSRs) and implement quality enhancement measures

DOCUMENTARY PROOF: CERTIFICATE OF PARTICIPATION



SAHYA ARTS AND SCIENCE COLLEGE

(Affiliated to University of Calicut)

Palamadam , Wandoor

sahyacollege@gmail.com, PH: 9207246555

Certificate of Participation

This is to certify that Mr/Mrs.Mohammed Alikhan .KP.....
has attended one day workshop on NAAC Assessment Criteria 1: Curricular Aspects
organized by IQAC, MES Mampad college (Autonomous) in association with Sahya Arts And
Science College on 2nd November 2019.

Place: Palamadam

Date:02/11/2019


IQAC Co-ordinator


Principal

PARTICIPATION CERTIFICATE

Criteria 1 Assessment Awareness Program at Sahya Arts and Science College



AMBEDKAR COLLEGE OF ARTS AND SCIENCE, WANDOOR

(Govt: Aided , Affiliated to University of Calicut)

Certificate

This is to certify that RAZIYA P P

SAFA ARTS AND SCIENCE COLLEGE, POOKATTIRI

has participated in the One Day Workshop on 'NAAC Assessment Criterion 2 - Teaching , Learning and Evaluation ' organised by Internal Quality Assurance Cell(IQAC),Ambedkar College Of Arts and Science, Wandoor, in collaboration With MES Mampad College, Mampad, on 23 November 2019

Wandoor
23 - 11 - 2019

Ms. Sharshad Amcera U
IQAC Coordinator
Ambedkar College of Arts & Science ,
Wandoor

Dr. Sabique M K
IQAC Coordinator
MES Mampad College, Mampad

Dr. Abdul Nasir V P
Principal
Ambedkar College of Arts & Science,
Wandoor



PARTICIPATION CERTIFICATE

Criteria 2 Assessment Awareness Program under the Scheme of SynQ at Ambedkar
College of Arts and Science



Jamia Nadwiyya Arts and Science College, Edavanna
(Affiliated to University of Calicut)

Certificate of Participation

This is to certify that Mr. Abdul Shukoor . P. K
Safa College of Arts and Science, Pookhattiri, Valanchery.
has participated in the One Day Workshop on 'NAAC Assessment Criteria 3 – Research, Innovations and
Extension Organized by Internal Quality Assurance Cell (IQAC), Jamia Nadwiyya Arts and Science
College, Edavanna in collaboration with MES Mampad College (Mentor Institute) on 12 December 2019.

Muhammed Iyyasudheen
IQAC Coordinator
JNASC Edavanna

Dr. Sabique M K
IQAC Coordinator
MES College, Mampad

Preetha K A
Principal
JNASC Edavanna

Participation Certificate
Criteria 3 Assessment Awareness Program under the Scheme of SynQ at Jamia
Nadwiyya Arts and Science College, Edavanna



SULLAMUSSALAM ARABIC COLLEGE, AREEKODE


Recognized and Aided by the Govt. of Kerala (Affiliated to the University of Calicut)
(A College included under section 2(f) & 12 (B) of the UGC, New Delhi)


Certificate

This is to certify that Prof. / Dr./ Mr./ Mrs. *Suehithra P.P.*
Assistant Professor, SAFA College of Arts & Science, Valancherry


has participated in the One - Day Workshop on 'NAAC Assessment Criterion - 4 Infrastructure and Learning Resources and Criterion - 6 Governance, Leadership and Management' organised by Internal Quality Assessment Cell (IQAC) Sullamussalam Arabic College, Areekode, in collaboration with DGMMES College, Mampad

On 25 January 2020.


Arif Zaindeen A P
IQAC Coordinator
SSA College, Areekode


Dr. Sabique M K
IQAC Coordinator
MES Mampad College, Mampad




Dr. CH Abdul Gafoor
Principal, SSA College
Areekode

Participation Certificate

Criteria 4 Assessment Awareness Program under the Scheme of SynQ at Sullamu
Ssalam Arabic College, Areekode



KTM COLLEGE OF ADVANCED STUDIES

(Affiliated to the University of Calicut and Aided by the Govt. Of Kerala)
Punnakkad, Karuvarakundu. Malappuram D.T Kerala - 676523
Ph: 04931 280096, ktmcollegekvk@gmail.com, www.ktmcollege.org

CERTIFICATE

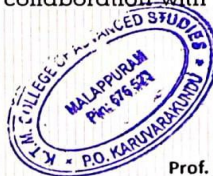
This is to certify that Prof. / Dr. / Mr. / Mrs. Abdul Shukoor . P. K

Safa college of Arts and Science

has presented/ participated in the One - Day Workshop on '**NAAC Assessment Criterion - 5 Student Support and Progression**' organised by Internal Quality Assessment Cell (IQAC) KTM College of Advanced Studies, Karuvarakundu, in collaboration with DGM MES College, Mampad, on 18th February 2020.

Dr. Muhammed Aslam N K
IQAC Coordinator,
KTM College, Karuvarakundu

Dr. Sabique M K
IQAC Coordinator
MES Mampad College



Prof. Abdul Majeed K K
Principal,
KTM College, Karuvarakundu

Participation Certificate

Criteria 5 Assessment Awareness Program under the Scheme of SynQ at KTM
College of Advanced Studies



SULLAMUSSALAM ARABIC COLLEGE, AREEKODE


Recognized and Aided by the Govt. of Kerala (Affiliated to the University of Calicut)
(A College included under section 2(f) & 12 (B) of the UGC, New Delhi)


Certificate

This is to certify that Prof. / Dr./ Mr./ Mrs. *Abdul Shukoor... P.K...*
..... *Assistant Professor..... S.A.F.A. College... of Arts & Science... Valancheri.*


has participated in the One - Day Workshop on 'NAAC Assessment Criterion - 4 Infrastructure and Learning Resources and Criterion - 6 Governance, Leadership and Management' organised by Internal Quality Assessment Cell (IQAC) Sullamussalam Arabic College, Areekode, in collaboration with DGMMES College, Mampad

On 25 January 2020.


Arif Zaindeen A P
IQAC Coordinator
SSA College, Areekode


Dr. Sabique M K
IQAC Coordinator
MES Mampad College, Mampad




Dr. CH Abdul Gafoor
Principal, SSA College
Areekode

Participation Certificate

Criteria 6 Assessment Awareness Program under the Scheme of SynQ Sullamu
Ssalam Arabic College


Nasra College of Arts & Science, Tirurkad
(Affiliated to University of Calicut)




Certificate of Participation

This is to Certify that *Abdul Hakeem M. Saja College Of Arts & Science*.....
has participated in the one day workshop on NAAC Assessment Criteria 7 - Institutional values and
best practices organised by IQAC, Nasra College of Arts and Science, Tirurkad in collaboration with
MES Mampad College, Mentor institute on 7th January 2020


Shabna Asmi K.T
IQAC Co-ordinator
Nasra College


Dr. Sabique M.K
IQAC Co-ordinator
MES Mampad College


Prof. P. Sooppy
Principal
Nasra College

Participation Certificate
Criteria 6 Assessment Awareness Program under the Scheme of SynQ at Nasra
College of Arts and Science