



SAFA COLLEGE OF ARTS AND SCIENCE

POOKKATTIRI, EDAYUR PO, VALANCHERY, MALAPPURAM DIST, 676552

Affiliated to University of Calicut | Recognised by UGC 2(f) | An ISO 9001-2015 Certified

CRITERION I CURRICULAR ASPECTS

1.1 CURRICULAR PLANNING AND IMPLEMENTATION DOCUMENTARY PROOF – TEACHERS DIARY



The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.



SAFA COLLEGE OF ARTS AND SCIENCE
(Affiliated To University of Calicut)
AN ISO 9001-2015 CERTIFIED
POOKKATTIRI, VALANCHERY



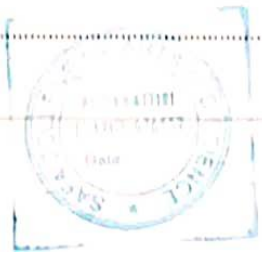
TEACHER'S DIARY

2022 - 2023

Name of Teacher : SREEJITH-P

Department : MANAGEMENT STUDIES

Teacher Enrolment No :



PRINCIPAL
Safa College of Arts & Science
Pookkattiri, Valanchery-678552

PROFILE OF THE TEACHER

PERSONAL DETAILS		
1	NAME OF THE TEACHER	SREEJITH.P
2	DESIGNATION	ASSISTANT PROFESSOR
3	CATEGORY	OBC
4	CENTRALIZED COLLEGE PORTAL ID	TCM136409
5	DATE OF JOINING	03/01/2022
6	D.O. B	01/04/1993
7	BLOOD GROUP	B ⁺ ve
8	PAN NUMBER	KGNPS4537P
9	AADHAAR NUMBER	4895 9077 2936
10	CONTACT NUMBER	+91 7306 128027
11	WHATS APP NUMBER	+966 558307657
12	EMAIL ID	ronosreejith@gmail.com
13	RESIDENTIAL ADDRESS	POOZHITHIRUTH PARAMBIL (H) VATTALUR (PO) MAKKARA PARAMBA MALAPPURAM PIN - 676507
14	COMMUNICATION ADDRESS	POOZHITHIRUTH PARAMBIL (H) VATTALUR (PO) MAKKARA PARAMBA MALAPPURAM PIN - 676507



PRINCIPAL
Safa College of Arts & Science
Pookkattiri, Edayur P O
Valanchery-676552

TEACHER'S DIARY

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INSTRUCTIONS

- An academic year consists of two semesters.
- Teachers should furnish their profile.
- Teacher may enter the current timetable on pages provided.
- Enter the details of classes engaged in the timetable provided, on weekly basis.
- Consolidate the data and record the same, month - wise, in the space provided on each page.
- Consolidate the hours engaged for each class in the final report.
- Examination and valuation duties attended on the regular working days should be entered in the dairy.
- Duties attended during vacation should be entered on given pages.
- Seminar/FDP etc. attended should be entered in the dairy.
- Class advisors shall keep the attendance register of the Students.
- Teachers must submit their dairy at the end of each month to the principal / academic director for verification.




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Pookkattin, Edayur P.O
Valanchery-676552

TIME TABLE (Odd Semester)

	0	1	2	3	4	5	6
MONDAY		5th BBA				3rd sem M.com	
TUESDAY				3rd sem M.com	5th sem BBA	5th sem B.com	
WEDNESDAY		3rd sem M.com	5th sem BBA			5th sem B.com	
THURSDAY		5th sem BBA			5th sem B.com	3rd sem M.com	
FRIDAY		5th sem BBA	3rd sem M.com		5th sem B.com		

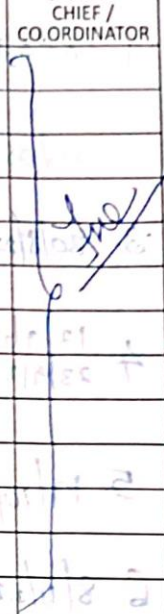
TIME TABLE (Even Semester)

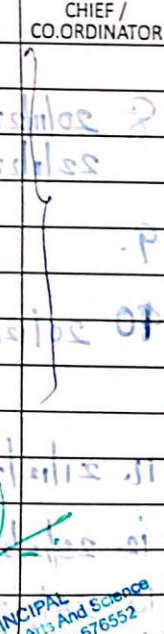
	0	1	2	3	4	5	6
MONDAY		2nd m.com	4th B.com			6th BBA	
TUESDAY				6th BBA	2nd m.com	4th B.com	
WEDNESDAY		6th BBA	4th B.com				
THURSDAY			6th BBA		4th B.com		
FRIDAY		2nd m.com	2nd m.com	6th BBA		4th B.com	

TEACHER'S DIARY



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Malanchery-576552

INVIGILATION DUTIES ATTENDED				UNIVERSITY EXAMINATION	
Sl.No.	NAME OF THE EXAMINATION	REGULAR /EDE	DATE	NATURE OF THE DUTY (Invigilation/Conduct)	SIGN.OF CHIEF / CO.ORDINATOR
1	4 th sem Bcom/BAA	Regular	01/07/22	Invigilation	
2	4 th sem Mcom/MA	Regular	13/07/22	Invigilation	
3	4 th sem BA/BSC	Regular	21/07/22	Invigilation	
4	4 th sem BA/BSC	Regular	30/07/22	Invigilation	
5	2 nd sem BA/BSC	Regular	01/08/22	Invigilation	
6	2 nd sem MA/Mcom	Regular	17/10/22	Invigilation	
7	5 th sem BA/BSC	Regular	24/10/22	Invigilation	
8	5 th sem BA	SDE	29/10/22	Invigilation	
9	5 th sem Bcom	SDE	09/01/23	Invigilation	
10	3 rd sem BA/BSC	Regular	17/1/23	Invigilation	
11	6 th sem Bcom/BBA	SDE	13/3/23	Invigilation	
12	6 th sem BA/BSC	Regular	17/3/23	Invigilation	
13	6 th sem BA/BSC	Regular	20/3/23	Invigilation	

INVIGILATION DUTIES ATTENDED				INTERNAL EXAMINATION	
Sl.No.	NAME OF THE EXAMINATION	DATE	NATURE OF THE DUTY (Invigilation/Conduct)	SIGN.OF CHIEF / CO.ORDINATOR	
1	4 th sem Bcom/BBA	2/6/22	Invigilation		
2	4 th sem Bcom/BBA	06/06/22	Invigilation		
3	2 nd sem Bcom/BBA	04/07/22	Invigilation		
4	2 nd sem Mcom	30/8/2022	Invigilation		
5	5 th & 3 rd Bcom/BBA	16/9/22	Invigilation		
6	3 rd sem Bcom/BBA	26/9/22	Invigilation		
7	3 rd sem Bcom/BBA	28/9/2022	Invigilation		
8	1 st sem Bcom/BBA	01/1/2023	Invigilation		

TEACHER'S DIARY



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Pookkotturi, Edayar-676552

EXTRA/ CO-CURRICULAR ACTIVITIES

Sl.No.	Date	Activity	Club / Cell / Class	Remarks
1.	01/07/22	Foundation course on CA/CMA	Final year Bcom/BBA	Orientation class
2.	15/08/22	Independence day Celebrations	NBS	
3.	30/8/22	Parents meeting - 3 rd Sem BBA	BBA - 21-24 Batch	-
4.	13/9/22 - 23/9/22	Ricoreenza'22 Induction Programme	IQAC SAFA - 1 st year students	one week programme
5.	19/10/22	Parents meeting	1 st Bcom	
6.	8/11/22	College Union - Elections	-	Election duty
7.	16/11/22	Comxplore - Exhibition by III Sem Bcom (21-24) Batch	III Sem Bcom 24-25 Batch	
8.	20/11/22 - 22/11/22	college tour with P.U. students	P.U. Batch 2021-23	
9.		A social visit to Abayam' old age home	III sem B.com	
10.	20/12/22	Academic visit at SEBI	Advanced learners of 6 th & 4 th sem BBA students	
11.	21/12/22	College Union Inauguration	College Union	science duty
12.	25/12/22	X-mas Carol Competition	college union	Judgement
13.	24/01/22	Cratway to Rescumb	Dept. of Arts and Science	welcome speech
14.	24/01/22	Investors Awards Programme	Dept. of Arts and Science	Vote of Thanks

TEACHER'S DIARY



SAFA COLLEGE OF ARTS AND SCIENCE
Pookkatturi, Edappally, Kochi
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STUDENTS PROJECT/ DISSERTATION GUIDED

Sl.No.	Name of the student	Title of the project/ dissertation
1.	Sanjiga mole (5 th sem M.Com)	
2.	Mufeeda. P (6 th sem BBA)	A study on challenges and probable opportunities of women home bakeries with special reference to Valanchery municipality
3.	mohammed. shahy (6 th sem B.BA)	A study on the problems faced by the employees in the petrol station with special reference to malappuram locality
4.	mohammed Sivan (6 th sem B.BA)	A study on Brand Preference of mobile phone among youths with special reference to Valanchery municipality
5.	Sharath Raj (6 th sem BBA)	A study on Influence of Advertisement on consumers Buying Behaviour with special to Ponnani municipality
6.	Aravind. (6 th sem B.com)	A study on the effectiveness of VFCK in Rural Agricultural marketing with special reference to Chelakkara Panchayath
7.	Dibin Das. (6 th sem B.com)	A study in Role of ASAP for Skill Development in Higher secondary students with special Reference to Higher Secondary schools in Parappanangali municipality
8.	Hasna (6 th sem B.com)	A study on challenges and prospects faced by khaali Units with special reference to selected Khaali Units in Tiruvallur
9.	mohammed Shabeer (6 th sem B.com)	<u>Not Submitted</u>
10.	mohammed Ajmal (6 th sem B.com)	A study on the effect of organised retailing on consumer buying behavior in Hyper markets with special reference to selected Hyper markets in Kottakkal area.
11.	mohammed Nafeel (6 th sem BBA)	<u>Not Submitted</u>

TEACHER'S DIARY

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Pookattam, Enayur-67552



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ACHIEVEMENTS

1. PUBLICATIONS

Sl.No.	Name of Article/Book	Name of Journal/Publisher	ISSN/ISBN/IMPACT FACTOR, ETC
1	A study on the Impact of Demeritization policy implemented in India	Poseidon: Journal of Commerce, management and Social Science	ISSN: 2319-6238
2	Effectiveness of Tax Planning measures Among Individuals with Special reference to Malappuram locality, Kerala state	Redshine, Contemporary Research in Commerce & Management	ISBN: 978-93-93239-86-0
3	A study on expressions of employees emotions at work place with Special reference to Health workers in malappuram locality	Redshine publications, multidimensional Research in Commerce and Management	ISBN: 978-93-95456-55-5
4	A study on private and Public sector Banks for the Analysis of Job satisfaction	Manager - The British Journal of Administrative Management	ISSN - 1746 1278

2. ANY OTHER, FURNISH THE DETAILS

1. Official Journal of the patent office - Supply chain risk in e-commerce during covid 19 pandemic - 24/6/2022
2. Official Journal of the patent office - An Artificial Intelligence Based System for Analysing Consumer Purchase Decision and the Influence of e-marketing - 28/10/2022

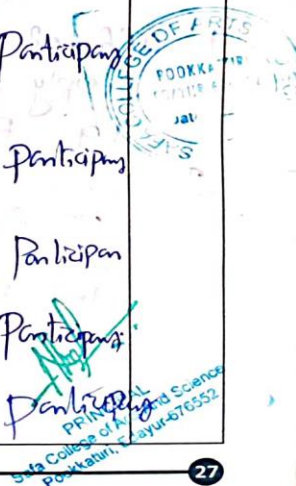
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Pookkottur, Kozhikode-676552

FDP / SEMINAR / WORKSHOPS / ORIENTATION / INVITED LECTURE / IN-SERVICE PROGRAMMES ATTENDED

Sl. No.	Programme Attended	Date	No. of Days	Topic	Participants / Resource Person	Documents Submitted
1.	FDP	20-24 June 2022	5	International virtual faculty development programme	Participant	
2.	FDP	24 June 2022	1	unlocking the potential of Intellectual Property Right	Participant	
3.	FDP	17/5/22	5	MOODLE	participant	
4.	FDP	11-12 April 2022	2	Plagiarism in academic Research & Author Identifiers	Participant	
5.	FDP	29-31 March 2022	3	Research TOOLS for Data Science	Participant	
6.	FDP	11/2/2022	1	Essential soft Skills for Impactful Professional Career	Participant	
7.	FDP	22-26 March 2022	5	Research methods and Data Analysis Tools and Techniques	Participant	
8.	Webinar	21/1/2022	1	Research methodology	Participant	
9.	webinar	24/1/22	1	New Trends in privatisation and the Indian Economy	Participant	
10.	Webinar	07/03/22	1	Advanced Digital marketing	Participant	
11.	FDP	22/8/22	7	Overview of Capital market	Participant	



DUTIES & RESPONSIBILITIES INSIDE THE CAMPUS

Sl. No.	Name of the Committee/ Cell / Forum	Nature of Duties	Position Held	Annual Report Submitted
1.	IGAC criteria 3	Research and publications.	co-ordinator	
2.	Research Promotion Council	Research publications	co-ordinator	
3.	SKILL		co-ordinator	
4.	class Tutor 5 th & 6 th sem BBA		Tutor	



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Pookattam, Erayur-676552

MONTHLY VERIFICATION REPORT

ODD SEMESTER

DATE	COMMENTS	SIGNATURE OF ACADEMIC DIRECTOR
16-7-2022	Verified complete	<i>[Signature]</i> 16/7/22
12-10-22	Verified complete	<i>[Signature]</i> 12/10/22
16-11-22	Verified completed	<i>[Signature]</i> 16/11/22
14-12-22	Verified complete	<i>[Signature]</i> 14/12/22

MONTHLY VERIFICATION REPORT

EVEN SEMESTER

DATE	COMMENTS	SIGNATURE OF ACADEMIC DIRECTOR
16/01/23	Verified Completed	<i>[Signature]</i> 16/01/23
15-02-2023	Verified Complete	<i>[Signature]</i> 15/2/23
14-03-2023	Verified Complete	<i>[Signature]</i> 14/3/23



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Pookkatturi, Edayur-676552

Principal

TEACHER'S DIARY

WORK LOAD STATEMENT

S.L No.	Class & semester	Name of the subject matter	No. of hours per day							Total hours allotted as per syllabus	Total hours available during the semester	Excess/ shortage	Excess hours will be used for	Remedy for shortage
			M	TU	W	TH	F	TOTAL						
ODD SEMESTER														
1	5 th Sem BBA	FINANCIAL MARKETS AND INSTITUTIONS	1	1	1	1	1	1	5	80				
2	5 th Sem Bcom	ACCOUNTING FOR MANAGEMENT	1	1	1	1	1	1	5	80				
3	3 rd Sem M.com	INVESTMENT MANAGEMENT	1	1	1	1	1	1	5	80				
EVEN SEMESTER														
1	6 th Sem BBA	INVESTMENT MANAGEMENT	1	1	1	1	1	1	5	80				
2	4 th Sem B.com	CORPORATE REGULATIONS	1	1	1	1	1	1	5	80				
3	2 nd Sem M.com	ADVANCED CORPORATE ACCOUNTING	1	1	1	1	1	1	5	80				



SAFA COLLEGE OF ARTS & SCIENCE
 Puttakkattin, Edathir P. O.
 Vellore - 676552
 PRINCIPAL

CALENDAR 2022. - 2023

JUNE(6)

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		

JULY(7)

SUN	MON	TUE	WED	THU	FRI	SAT
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

AUGUST(8)

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	
		9	10	11	12	
		16	17		19	
	22	23	24	25	26	
	29	30	31			

SEPTEMBER(9)

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	
	5	6				
	12	13	14	15	16	
	19	20		22	23	
	26	27	28	29	30	

OCTOBER(10)

SUN	MON	TUE	WED	THU	FRI	SAT
	3			6	7	
	10	11	12	13	14	
	17	18	19	20	21	
		25	26	27	28	
	31					

NOVEMBER(11)

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30			

DECEMBER(12)

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	

JANUARY(1)

SUN	MON	TUE	WED	THU	FRI	SAT
	2	3	4	5	6	7
	9	10	11	12	13	
	16	17	18	19	20	21
	23	24	25	27	28	
	30	31				

FEBRUARY(2)

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
	27	28				

MARCH(3)

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
	27	28	29	30	31	

APRIL(4)

SUN	MON	TUE	WED	THU	FRI	SAT

MAY(5)

SUN	MON	TUE	WED	THU	FRI	SAT

TOTAL NUMBER OF WORKING DAYS ODD SEMESTER

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
19	20	19	20		21		

TOTAL NUMBER OF WORKING DAYS EVEN SEMESTER

TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL

TEACHER'S DIARY



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Safa College of Arts & Science
Pookkottai, Eruduru-687022
Valancherry-876222

TEACHING PLAN FOR THE YEAR 2022-2023		ODD SEMESTER (FROM July 2022 to Nov 2022)		PRACTICAL / ASSIGNMENT				
CLASS	NAME OF THE COURSE	THEORY		Cognitive Level	Teaching Learning Methodologies (TLM)	Weightage or Marks	Works to be done	Hours Required
		Modules/ Topics to be covered	Hours Required					
5th Sem BBA	Financial Markets and Institutions	5 modules	80	Understanding and evaluation	Classroom lectures, Assignments, Seminar	80		
5th Sem	Accounting for Management	5 modules	80	Analysis & Evaluation	Classroom lectures, Assignments, Seminar	80		
3rd Sem	Investment management	5 modules	80	Understanding & evaluation	Classroom lectures, PPT, Assignments and Seminar	30		



Sign. of Principal

Sign. of HOD

Sign. of Course Teacher

TEACHING PLAN FOR THE YEAR 2022-2023
 EVEN SEMESTER (FROM NOV TO MARCH)

CLASS	NAME OF THE COURSE	THEORY		Cognitive Level	Teaching Learning Methodologies (TLM)	Weightage or Marks	PRACTICAL / ASSIGNMENT	
		Modules/ Topics to be covered	Hours Required				Works to be done	Hours Required
6 th Sem BBA	INVESTMENT MANAGEMENT	5 modules	80	Understanding and Evaluation	classroom lectures Assignments & Seminar	80		
4 th Sem BBA	CORPORATE REGULATIONS	5 modules	80	Understanding	Classroom lectures Assignments & Seminar	80		
2 nd Sem MCOM	ADVANCED CORPORATE ACCOUNTING	5 modules	80	Understanding	classroom lectures Assignments & Seminar	30		



Sign. of Course Teacher

Sign. of HOD

Sign. of Principal

Principal
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 Pookkatturi, Edappally
 Valanchery-610105

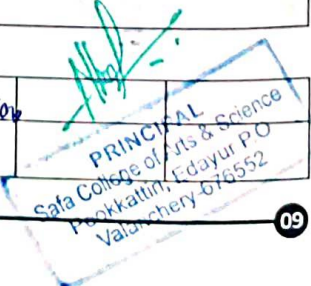
TEACHER'S DIARY

Month: June 1st Week								Month: June 2nd Week							
Date: From 01/06/22 To 04/06/22								Date: From 06/06/22 To 11/06/22							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON	Internal Exam			4th sem mcom		4th sem mcom	
TUE								TUE			4th sem mcom		4th sem BBA	4th sem mcom	
WED			4th sem BBA	4th sem BBA		University Exam		WED		4th sem BBA			4th sem BBA	4th sem mcom	4th sem mcom
THU				4th sem mcom		4th sem BBA		THU				4th sem mcom	4th sem BBA	4th sem mcom	
FRI								FRI		2nd sem B.com		4th sem mcom	4th sem BBA	4th sem mcom	
SAT								SAT							

Month: June 3rd Week								Month: June 4th Week							
Date: From 13/06/22 To 18/06/22								Date: From 20/06/22 To 25/06/22							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON		4th sem BBA		4th sem mcom		2nd sem B.com		MON		4th sem mcom	2nd sem B.com			4th sem BBA	
TUE		2nd sem B.com			4th sem BBA	4th sem mcom		TUE		2nd sem B.com	4th sem mcom			4th sem BBA	
WED		4th sem BBA	2nd sem B.com	2nd sem m.com				WED		4th sem BBA	2nd sem mcom	2nd sem B.com			
THU		4th sem BBA	2nd sem m.com		2nd sem B.com			THU		4th sem BBA	2nd sem mcom		2nd sem B.com	4th sem mcom	
FRI		Casual Leave						FRI			2nd sem m.com	4th sem mcom		2nd sem B.com	
SAT								SAT							

Month: June 5th Week								Remarks:	
Date: From 27/06/22 To 30/06/22								(An)	
Hrs Day	0	1	2	3	4	5	6		
MON		4th sem BBA	2nd sem m.com			2nd sem B.com			01/06/2022- University exam duty 22/6 & 29/6 - Project presentation of 4th sem mcom
TUE		4th sem BBA	2nd sem m.com	4th sem B.com	EMBASE TRAINING				
WED			2nd sem B.com	2nd sem m.com					
THU			2nd sem m.com		2nd sem B.com				
FRI			2nd sem m.com						
SAT									

Number of Hours For Each Class (Consolidated Data)					
Class	4th sem BBA	2nd sem B.com	4th sem mcom	2nd sem mcom	
Particular	20	10	10	10	



TEACHER'S DIARY

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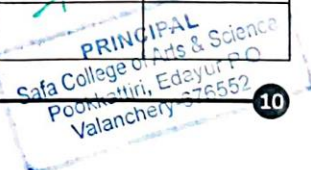
Month: July 1st Week							Month: July 2nd Week								
Date: From 01/07/2022 To 02/07/2022							Date: From 04/07/22 To 09/07/2022								
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON	←	Internal Exam			2nd sem Mcom		
TUE								TUE	←	2nd sem Mcom					
WED								WED	←	Internal Pcr Viva			2nd sem Mcom		
THU								THU	←	5th sem BBA Programme				2nd sem Mcom	
FRI	←	2nd sem M.com			University duty		Exam	FRI	←	5th sem BBA Programme				2nd sem Mcom	
SAT	←							SAT	←						

Month: July 3rd Week							Month: July 4th Week								
Date: From 11/07/2022 To 16/07/2022							Date: From 18/07/2022 To 23/07/2022								
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON	←							MON	←	5th BBA	5th Bcom			2nd Mcom	
TUE	←							TUE	←	Parents meeting for 5th sem BBA			2nd sem Mcom		
WED	←							WED	←	5th BBA	2nd Mcom			2nd sem Mcom	
THU	←	2nd sem Mcom			5th BBA	5th Bcom		THU	←	5th BBA	5th Bcom			University exam duty	2nd sem Bcom
FRI	←	5th Bcom			5th BBA	2nd Mcom		FRI	←	5th BBA			2nd Mcom		5th Bcom
SAT	←							SAT	←	one day workshop on mathematics and					Research Article writing

Month: July 5th Week							Remarks:	
Date: From 25/07/2022 To 30/07/2022								
Hrs Day	0	1	2	3	4	5	6	
MON	←	5th BBA			2nd Mcom			04/07/22 - Internal exam for 2nd sem Bcom/BBA
TUE	←	5th Bcom			5th BBA	2nd Mcom		6/7/22 - Internal viva for 4th sem Mcom.
WED	←	5th Bcom	2nd Mcom		5th Bcom			13/07/22 - 4th sem BPC university exam duty
THU	←							19/07/22 - PTA meeting for 5th Sem BBA students
FRI	←	2nd Mcom			5th BBA	5th Bcom		21/07/22 - 2nd sem degree university exam duty
SAT	←							22/07/22 - PDP on Article writing
								27/07/22 - EDP workshop

Number of Hours For Each Class (Consolidated Data)

Class	5th Sem BBA	5th Bcom	2nd Mcom
Particular	11	9	2



TEACHER'S DIARY

TEACHER'S DIARY

Month: August 1 st Week								Month: August 2 nd Week							
Date: From 01/08/2022 To 06/08/2022								Date: From 08/08/2022 To 12/08/2022							
Hrs/Day	0	1	2	3	4	5	6	Hrs/Day	0	1	2	3	4	5	6
MON		5 th BBA	3 rd sem BCOM		University Exams (BBA)			MON		5 th BBA		3 rd sem BCOM	5 th BBA	5 th BBA	
TUE		5 th BBA	3 rd sem BCOM		5 th BBA			TUE		Muharram Holiday					
WED		Rain Holiday						WED		5 th BBA	3 rd sem BCOM			3 rd sem BCOM	
THU		5 th BBA			5 th BBA	3 rd sem BCOM		THU		Casual leave					
FRI		5 th BBA	5 th BBA		3 rd sem BCOM			FRI		Casual leave					
SAT								SAT							

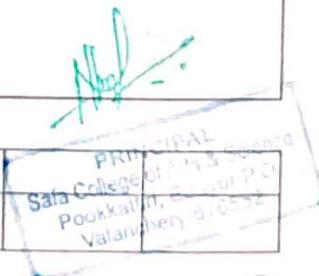
Month: August 3 rd Week								Month: August 4 th Week							
Date: From 15/8/22 To 20/8/2022								Date: From 22/8/22 To 27/8/22							
Hrs/Day	0	1	2	3	4	5	6	Hrs/Day	0	1	2	3	4	5	6
MON				Independent Day				MON		3 rd sem BCOM	3 rd sem BCOM			valuation	valuation
TUE		5 th BBA		5 th BBA		3 rd sem BCOM		TUE		valuation camp					
WED		5 th BBA	5 th BBA			3 rd sem BCOM		WED		valuation camp					
THU		Shree Krishna Jayanti						THU		valuation camp					
FRI		5 th BBA		3 rd sem BCOM		5 th BBA		FRI		3 rd sem BCOM	5 th BBA			5 th BBA	
SAT								SAT							

Month: August 5 th Week							
Date: From 29/8/22 To 31/8/22							
Hrs/Day	0	1	2	3	4	5	6
MON			5 th BBA	3 rd sem BCOM		5 th BBA	
TUE		5 th BBA	3 rd sem BCOM	Internal PTA			
WED		Exam Programme					
THU							
FRI							
SAT							

- Remarks:
- 01/08/2022 - University exam
 - 23/08/2022 - 25/08/2022 second Sem BCOM valuation camp
 - 30/08/2022 - 2nd sem BCOM Internal examination duty
 - 30/08/2022 - 3rd sem BBA Parents meeting

Number of Hours For Each Class (Consolidated Data)

Class	5 th BBA	3 rd sem BCOM	3 rd sem BCOM
Particular	10		



TEACHER'S DIARY

Month: <u>September</u> 1st Week								Month: <u>September</u> 2nd Week							
Date: From <u>01/09/2022</u> to <u>03/09/2022</u>								Date: From <u>05/09/2022</u> to <u>10/09/2022</u>							
Hrs/Day	0	1	2	3	4	5	6	Hrs/Day	0	1	2	3	4	5	6
MON								MON							
TUE								TUE							
WED								WED							
THU								THU							
FRI								FRI							
SAT								SAT							

Onam Vacation

Month: <u>September</u> 3rd Week								Month: <u>September</u> 4th Week							
Date: From <u>12/09/2022</u> to <u>13/09/2022</u>								Date: From <u>19/09/2022</u> to <u>24/09/2022</u>							
Hrs/Day	0	1	2	3	4	5	6	Hrs/Day	0	1	2	3	4	5	6
MON			5th BBA	3rd Mem	5th BBA			MON		5th BBA	5th BBA			3rd Mem	
TUE		5th BBA	5th BBA	5th Mem				TUE		1st year school				Punctual meeting	
WED			5th BBA	5th Mem			5th BBA	WED							
THU		5th BBA	5th BBA		3rd Mem			THU							
FRI		5th BBA	5th BBA				3rd Internat exam duty	FRI							
SAT								SAT							

Holiday
Talent Day Program
Harthal

Month: <u>September</u> 5th Week								Remarks:							
Date: From <u>26/09/2022</u> to <u>30/09/2022</u>								22/9/2022 Talent Day Programme							
Hrs/Day	0	1	2	3	4	5	6								
MON		3rd Mem	5th BBA				Internal Exam duty								
TUE		5th BBA		5th BBA	3rd Mem										
WED		5th BBA	3rd Mem				3rd Internat exam duty								
THU		3rd Mem	5th BBA												
FRI			5th BBA	3rd Mem			5th BBA								
SAT															

Number of Hours for Each Class (Consolidated Data)

Class	5th BBA	5th BBA	3rd Mem	3rd Mem	1st BBA
Particular	9	7	8	4	

PRINCIPAL
Safa College of Arts & Science
Pookkattiki
Valancherry

TEACHER'S DIARY

Month: <u>October</u> 1st Week								Month: <u>October</u> 2nd Week							
Date: From <u>3/10/2022</u> To <u>8/10/2022</u>								Date: From <u>10/10/2022</u> To <u>15/10/2022</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON			5th BBA		5th Bcom		
TUE				Holidays				TUE			5th Bcom			5th Bcom	
WED		Poga						WED	5th BBA				5th Bcom		
THU		5th BBA			5th Bcom			THU		5th Bcom				5th BBA	
FRI			5th BBA			5th Bcom		FRI	5th BBA				5th Bcom		
SAT								SAT		NAAC DOCUMENT WORK					

Month: <u>October</u> 3rd Week								Month: <u>October</u> 4th Week							
Date: From <u>17/10/2022</u> To <u>22/10/22</u>								Date: From <u>24/10/22</u> To <u>29/10/22</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON		5th Bcom	5th Bcom		2nd Sem P.O			MON		5th BBA			3rd Mcom	5th Bcom	
TUE		5th BBA			5th Bcom	5th Bcom		TUE		5th BBA			3rd Mcom	5th Bcom	
WED		5th BBA			5th Bcom	5th Bcom		WED		5th BBA		3rd Mcom	5th Bcom		
THU		5th BBA	5th Bcom					THU	Casual leave						
FRI		5th BBA			5th Bcom			FRI				5th Bcom	5th Mcom		
SAT								SAT							

Month: <u>October</u> 5th Week							
Date: From <u>31/10/2022</u> To							
Hrs Day	0	1	2	3	4	5	6
MON	Casual leave						
TUE							
WED							
THU							
FRI							
SAT							

Remarks:
1. 15/10/2022 - Saturday NAAC Documentation work

[Signature]
PRINCIPAL
Safa College of Arts & Science
Pookkattiri, Edayur P.O
Valanchery - 676552

Number of Hours For Each Class (Consolidated Data)

Class	5th BBA	5th Bcom	3rd Mcom
Particular	15	19	3

TEACHER'S DIARY

Month: <u>November</u> 1 st Week								Month: <u>7/11/2022</u> 2 nd Week							
Date: From <u>01/11/2022</u> To <u>05/11/2022</u>								Date: From <u>7/11/2022</u> To <u>11/11/2022</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		6 th BBA		3 rd Mcom			
TUE		5 th BBA		3 rd Mcom	5 th Bcom			TUE		College chio		election			
WED			5 th Bcom	3 rd Mcom	3 rd Mcom			WED							
THU			3 rd Mcom		7 th Tax	5 th BBA		THU					3 rd Mcom	3 rd Mcom	
FRI		5 th Bcom	3 rd Mcom			5 th BBA		FRI		3 rd Mcom			3 rd Mcom	3 rd Mcom	
SAT								SAT							

Month: <u>November</u> 3 rd Week								Month: <u>November</u> 4 th Week							
Date: From <u>14/11/2022</u> To <u>18/11/2022</u>								Date: From <u>21/11/2022</u> To <u>25/11/2022</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON							
TUE			3 rd Mcom					TUE					Study TOU		
WED			3 rd Mcom					WED					with Ph students		
THU			3 rd Mcom					THU		6 th BBA	3 rd Mcom				
FRI		3 rd Mcom						FRI		6 th BBA				3 rd Mcom	
SAT								SAT							

Month: <u>November</u> 5 th Week								Remarks:	
Date: From <u>28/11/2022</u> To <u>30/11/2022</u>								1. 9/11/2022 - 14/11/2022 - 3 rd Mcom Bcom/BBA valuation Camp	
Hrs Day	0	1	2	3	4	5	6	2. 25/11/2022 - National Online workshop on Research Ethics and Identifying Predatory and cloned Journal in publication	
MON			3 rd Mcom		6 th BBA			and cloned journal in publication	
TUE			3 rd Mcom	6 th BBA				01/11/2022	
WED		6 th BBA			3 rd Mcom				
THU		6 th BBA			3 rd Mcom				
FRI									
SAT									

Number of Hours For Each Class (Consolidated Data)

Class	5 th BBA	5 th Bcom	3 rd Mcom	6 th BBA
Particular	4	3	15	6



TEACHER'S DIARY

Month: December 1st Week								Month: December 2nd Week							
Date: From 1/12/2022 To 8/12/2022								Date: From 5/12/22 To 10/12/22							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		4th sem	C.V	Camp			
TUE								TUE		4th sem	C.V	Camp			
WED								WED		Casual leave					
THU		6th BBA			3rd Mcom			THU		NAAC Documentation					
FRI		4th sem	C.V	Camp				FRI		NAAC Documentation					
SAT		malappuram						SAT							

Month: December 3rd Week								Month: December 4th Week							
Date: From 12/12/22 To 17/12/22								Date: From 19/12/22 To 24/12/22							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON		6th BBA		4th Bcom		3rd Mcom		MON		6th BBA	3rd Mcom	3rd Mcom	4th Bcom		
TUE		6th BBA		4th Bcom	6th BBA			TUE		SEBI visit					
WED			6th BBA		3rd Mcom	4th Bcom		WED		College Union Inauguration					
THU		old age home visit				4th Bcom		THU		3rd Mcom	6th BBA		4th Bcom		
FRI		6th BBA	4th Bcom			3rd Mcom		FRI		3rd Mcom	6th BBA				
SAT								SAT							

Month: December 5th Week								Remarks:
Date: From 26/12/2022 To 31/12/2022								
Hrs Day	0	1	2	3	4	5	6	1. 15/12/2022 - Thursday Old age home visit with 4th sem Bcom students. 2. 20/12/2022 - Tuesday - SEBI visit with 2nd and 3rd year BBA students
MON								
TUE								
WED		Christmas						
THU		Vacation						
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)			
Class	6 BBA	3 Mcom	4th Bcom
Particular	8	8	6



TEACHER'S DIARY

TEACHER'S DIARY

Month: <u>JANUARY</u> 1st Week								Month: <u>JANUARY</u> 2nd Week							
Date: From <u>21/1/2023</u> To <u>27/1/2023</u>								Date: From <u>9/1/23</u> To <u>14/1/23</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		6th BBA	3rd Mon		University	examination	
TUE		6th BBA	6th BBA		3rd Mon			TUE		Casual leave					
WED			6th BBA		3rd Mon			WED		1st Semester B. Com					
THU			6th BBA				6th BBA	THU		BBA valuation camp					
FRI			6th BBA	3rd Mon				FRI		at camp. makeppans					
SAT		6th BBA		6th BBA			3rd Mon	SAT							

Month: <u>JANUARY</u> 3rd Week								Month: <u>JANUARY</u> 4th Week							
Date: From <u>16/1/23</u> To <u>21/1/23</u>								Date: From <u>23/1/23</u> To <u>28/1/23</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON		6th BBA			4th BBA	3rd Mon		MON		Casual leave					
TUE		6th BBA		4th BBA	6th BBA			TUE		6th BBA				6th BBA	
WED		6th BBA		6th BBA	4th BBA			WED		6th BBA			6th BBA		
THU			6th BBA		4th BBA			THU		Republic Day					
FRI				6th BBA	4th BBA			FRI		6th BBA	6th BBA			6th BBA	
SAT		4th BBA		6th BBA	4th BBA			SAT		casual leave					

Month: <u>JANUARY</u> 5th Week								Remarks:							
Date: From <u>30/1/23</u> To <u>31/1/23</u>								1. 17/01/2023 - 3rd sem university exam duty							
Hrs Day	0	1	2	3	4	5	6	2. 25/01/2023 - Gran mercado marketing fest							
MON		6th BBA	6th BBA	6th BBA											
TUE		6th BBA		6th BBA											
WED															
THU															
FRI															
SAT															

Number of Hours For Each Class (Consolidated Data)				SAFA COLLEGE OF ARTS AND SCIENCE		PRINCIPAL	
Class	6th BBA	4th BBA	3rd Mon	Pookkari	Date	Safa College of Arts And Science	Pookkari, Edayur-676552
Particular	21	8	8				

TEACHER'S DIARY

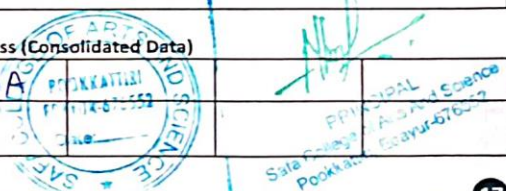
Month: <u>February</u> 1st Week								Month: <u>February</u> 2nd Week							
Date: From <u>1/2/23</u> To <u>4/2/23</u>								Date: From <u>6/2/23</u> To <u>11/2/23</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		IV	6th sem	BBA			
TUE								TUE		IV	6th sem	BBA			
WED			International Conference					WED		Casual leave					
THU		6th BBA	2nd Mcom		4th Bcom			THU		2nd Mcom	6th BBA		4th Bcom		
FRI		IV	6th sem	BBA				FRI		6th BBA	2nd Mcom	4th Bcom			
SAT								SAT							

Month: <u>February</u> 3rd Week								Month: <u>February</u> 4th Week							
Date: From <u>13/2/23</u> To <u>18/2/23</u>								Date: From <u>20/2/23</u> To <u>25/2/23</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON			6th BBA	4th Bcom	2nd Mcom			MON		IV with	4th sem	BBA			
TUE			6th BBA	2nd Mcom	4th Bcom			TUE		IV with	4th sem	BBA			
WED		2nd Mcom	4th Bcom		6th BBA			WED		Casual leave					
THU		6th BBA	4th Bcom		2nd Mcom			THU		4th Bcom	6th BBA		2nd Mcom		
FRI			Casual leave					FRI		Casual leave					
SAT								SAT							

Month: <u>February</u> 5th Week								Remarks: 1. 1/2/23 - International Conference at Srinivasan College of Arts and Science, Perambalur.
Date: From <u>27/2/23</u> To <u>28/2/23</u>								
Hrs Day	0	1	2	3	4	5	6	
MON		Casual leave						
TUE		2nd Mcom	6th BBA		4th sem Audit course			
WED								
THU								
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)

Class	4th Bcom	2 Mcom	6th BBA	
Particular	8	9	9	



TEACHER'S DIARY

Month: March 1st Week
 Date: From 1/3/23 To 3/3/23

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI			6th BBA	2nd Mcom		Audit come	
SAT							

Month: March 2nd Week
 Date: From 6/3/23 To 11/3/23

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI							
SAT							

Month: March 3rd Week
 Date: From 13/3/23 To 18/3/23

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI							
SAT							

Month: March 4th Week
 Date: From 20/3/23 To 25/3/23

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI							
SAT							

Month: March 5th Week
 Date: From 27/3/23 To 31/3/23

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI							
SAT							

Remarks:

Number of Hours For Each Class (Consolidated Data)

Class	6th BBA	2nd Mcom	4 Bcoms	1 Mcom
Particular		15		



PRINCIPAL
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 Pookkatturi, Edayur-670552

TEACHER'S DIARY

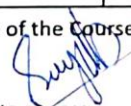
ODD SEMESTER
INTERNAL EXAMINATION DETAILS (CONSOLIDATED)

Sl No	Class	Subject	Test No.	Date	Strength of the Class	No. of Student Present	No. of Student		Remarks
							Passed	Failed	
1	5th BBA	Financial markets & Institutions	1	20/9/22	58	58			
2	5th Bcom	Accounting for management	1	15/9/22	60	60			
3	2nd mcom	Investment management	1	13/12/2021	15	14			

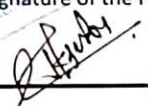
EVEN SEMESTER
INTERNAL EXAMINATION DETAILS (CONSOLIDATED)

Sl No	Class	Subject	Test No.	Date	Strength of the Class	No. of Student Present	No. of Student		Remarks
							Passed	Failed	
1.	6th BBA	Investment management	1		58				
2.	4th B.com	Corporate Regulations	1	27/9/23	58				
3.	2nd mcom	Advanced Corporate Accounting	1		15				

Signature of the Course Teacher




Signature of the HOD



TEACHER'S DIARY

ODD SEMESTER REPORT (Details of work done)

Class	No. of Working Days			No. of Hours				Detail of Portion yet to be covered in this semester	
	Scheduled	Worked	Lost	Allotted	Handled	Lost	Spl. Class engaged		Portion finished %
5th BBA	80H	78A	2H	510am	5H	-		100%	
5th BCOM				5H	5H	-		100%	
2nd MCOM				5H	5H	-		100%	

EVEN SEMESTER REPORT (Details of work done)

Class	No. of Working Days			No. of Hours				Detail of Portion yet to be covered in this semester	
	Scheduled	Worked	Lost	Allotted	Handled	Lost	Spl. Class engaged		Portion finished %
6th Sem BBA				5H	5H	-		100%	
4th Sem B. Com				5H	5H	-		100%	
2nd MCOM				5H	5H	-		100%	



Signature of the Course Teacher
[Handwritten Signature]

UNIVERSITY EXAMINATION EVALUATION (THEORY)

SL No	Date (From - To)	Semester	Name of Examination	Venue, (CV/CMV)	Document Submitted
1	23/05/2022 - 25/05/2022	<u>II</u>	2 nd sem Bcom Examination April - 2021	Govt. college malappuram CV	Yes.
2.	9/11/2022 - 14/11/2022	<u>III</u>	3 rd sem Bcom/BBA Degree Examination NOV - 2021	Govt. college malappuram CV	Yes.
3	2/12/2022 - 6/12/2022	<u>IV</u>	4 th sem Bcom/BBA Degree Examination April - 2022	Govt. college malappuram CV	Yes.
4	11/01/2023 - 13/01/2023	I st	1 st semester Bcom/BBA examination NOV 2021	Govt. college malappuram C.V	Yes.
5.	7/5/2023 - 10/3/2023	5 th	5 th sem Bcom/BBA examination NOV 2022	Govt. college malappuram C.V	Yes.

UNIVERSITY EXAMINATION EVALUATION (PRACTICAL)

SL No	Date (From - To)	Semester	Name of Examination	Venue, (CV/CMV)	Document Submitted
1.	10/4/2023 - 12/4/2023	<u>VI</u>	6 th semester Bcom project viva voce Examination April - 2023	Khidmath Arts & Science College, Pattanamadakkav	Yes.





SAFA COLLEGE OF ARTS AND SCIENCE

(Affiliated To University of Calicut)

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POOKKATTIRI, VALANCHERY



TEACHER'S DIARY

2022 - 2023

Name of Teacher

Lakshmidevi.R

Department

Economics With Foreign Trade (P&A Dept of Kozhikode)

Teacher Enrolment No :

SCAS103

PROFILE OF THE TEACHER

PERSONAL DETAILS		
1	NAME OF THE TEACHER	Lakshmidevi R
2	DESIGNATION	Asst: Professor
3	CATEGORY	Economics
4	CENTRALIZED COLLEGE PORTAL ID	AEC141459
5	DATE OF JOINING	16-02-2022
6	D O B	07-02-1998
7	BLOOD GROUP	O+ve
8	PAN NUMBER	CWEPR4372Q
9	AADHAAR NUMBER	2278 2662 9800
10	CONTACT NUMBER	9207769226
11	WHATS APP NUMBER	9207769226
12	EMAIL ID	lakshmi-r-1298devi@gmail.com
13	RESIDENTIAL ADDRESS	Kalladipuram (H), Athaloor (PO), Thavanur (Via), Malappuram (Dist:), Pincode: 679573
14	COMMUNICATION ADDRESS	Kalladipuram (H), Athaloor (PO), Thavanur (Via), Malappuram (Dist:), Pincode: 679573

TEACHER'S DIARY

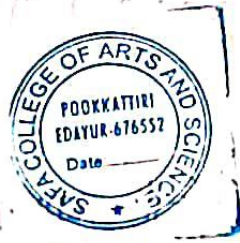


PRINCIPAL
Safa College of Arts and Science
Pookkatturi
Idattur-676552

02

INSTRUCTIONS

- An academic year consists of two semesters.
- Teachers should furnish their profile.
- Teacher may enter the current timetable on pages provided.
- Enter the details of classes engaged in the timetable provided, on weekly basis.
- Consolidate the data and record the same, month - wise, in the space provided on each page.
- Consolidate the hours engaged for each class in the final report.
- Examination and valuation duties attended on the regular working days should be entered in the dairy.
- Duties attended during vacation should be entered on given pages.
- Seminar/FDP etc. attended should be entered in the dairy.
- Class advisors shall keep the attendance register of the Students.
- Teachers must submit their dairy at the end of each month to the principal / academic director for verification.




PRINCIPAL
Safa College of Arts And Science
Pookkattiri, Edayur-676552

TIME TABLE (Odd Semester)

	0	1	2	3	4	5	6
MONDAY		Vth Sem BAEFT		Vth Sem OC	II nd Sem BAEFT		
TUESDAY				IV th Sem BAEFT		Vth Sem BAEFT	
WEDNESDAY		I st Sem BAEFT	III rd Sem BAEFT	IV th Sem OC	Vth Sem BAEFT		
THURSDAY		Vth Sem BAEFT		Vth Sem OC		I st Sem BAEFT	
FRIDAY		I st Sem BAEFT	I st Sem BAEFT	Vth Sem BAEFT			

TIME TABLE (Even Semester)

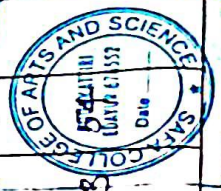
	0	1	2	3	4	5	6
MONDAY		6th BA		E.C (6th BA)		2 nd Sem BA	2 nd Sem BA
TUESDAY		2 nd Sem BA					2 nd Sem BA
WEDNESDAY				6th FL	4th Sem BA		
THURSDAY		6th Sem BA	2 nd Sem BA				
FRIDAY			2 nd Sem BA			6th Sem BA	

TEACHER'S DIARY

04

WORK LOAD STATEMENT

S.L. No.	Class & semester	Name of the subject matter	No of hours per day							Total hours allotted as per syllabus	Total hours available during the semester	Excess/ shortage	Excess hours will be used for	Remedy for shortage
			M	TU	W	TH	F	TOTAL						
I	1 st Sem B.A.TT	Micro Economics - I	1	1	1	2	5	90						
2	2 nd Sem B.A.TT	Quantitative Methods for Economic Analysis - I					2	36						
3	3 rd Sem B.A.TT	Foreign Trade Documentation and Logistics					5	90						
4	4 th Sem B.A.TT	Economics in Everyday Life					3	54						
I	2 nd Sem BA	MACROEconomics - I					6	108						
II	4 th Sem BA	Quantitative Methods for Economic Analysis - II					2	36						
III	6 th Sem BA	Growth & Development					5	90						
IV	6 th BA	Urban Economics					3							



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CALENDAR 2022. - 2023

JUNE (6)

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	CL	
	6	7	8	9	10	
	13	14	CL	CL	CL	
	20	21	22	23	24	
	27	28	29	30		

JULY (7)

SUN	MON	TUE	WED	THU	FRI	SAT
					1	
	4	5	6	7	8	
		12		14	15	
	18	19	20	OD	22	23
	CL	26	27		29	30

AUGUST (8)

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2		4	5	
	8		10	11	12	
	15	16	17		19	
	22	23	24	25	26	
	29	30	31			

SEPTEMBER (9)

SUN	MON	TUE	WED	THU	FRI	SAT
	12	13	14	15	16	
	19	20		22		
	26	27	28	29		

OCTOBER (10)

SUN	MON	TUE	WED	THU	FRI	SAT
				CL	CL	
	10	11	12	13	14	15
	17	18	19	20	21	
		25	26	27	28	

NOVEMBER (11)

SUN	MON	TUE	WED	THU	FRI	SAT
	CL	CL	2	3	4	
	7	8	OD	OD	OD	
	CL	15	16	17	18	
	21	22	23	24	25	26
	28	29	30			

DECEMBER (12)

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	
	OD	OD	OD	8	9	
	12	13	14	15	16	OD
	19	OD	OD	22	CL	

JANUARY (1)

SUN	MON	TUE	WED	THU	FRI	SAT
		3	4	5	6	7
	9	10	OD	OD	OD	
	16	17	CL	19	20	21
	23	24	25		27	28
	30	31				

FEBRUARY (2)

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
	6	OD	OD	OD	OD	
	13	14	15	16	17	
	20	21	22	23	24	25
	27	28				

MARCH (3)

SUN	MON	TUE	WED	THU	FRI	SAT
			1	CL	3	4
	6	OD	OD	OD	OD	
	13	CL	CL	CL	CL	
	CL	21	22	23	24	
	27	28	29	30	31	

APRIL (4)

SUN	MON	TUE	WED	THU	FRI	SAT
	3	4	5			
	10	11	12	13		

MAY (5)

SUN	MON	TUE	WED	THU	FRI	SAT
		OD	OD	OD	OD	
	8	OD	OD	OD	12	
	15	16		18		

TOTAL NUMBER OF WORKING DAYS ODD SEMESTER								
(June to Nov)	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
	19	22	20+1	18	18	18+1	4	105
TOTAL NUMBER OF WORKING DAYS EVEN SEMESTER								
(Dec to May)	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	THURSDAY	FRIDAY	SATURDAY	TOTAL
	18	20	18	18	16	16	15	105

TEACHER'S DIARY _____

Principal Safa College of Arts and Science
12/24/2022

TEACHING PLAN FOR THE YEAR 2022-2023		ODD SEMESTER (FROM: 2022. TO: 2023)		PRACTICAL / ASSIGNMENT				
CLASS	NAME OF THE COURSE	THEORY		Cognitive Level	Teaching Learning Methodologies (TLM)	Weightage or Marks	Works to be done	Hours Required
		Modules/ Topics to be covered	Hours Required					
I st Sem BAEF.T.	Micro Economics-I	3 module	90	Understanding	Offline class, PPT, PDF, Q&A Session, Seminars, internal exam.	80 M		
III rd Sem BAEF.T.	Quantitative Methods for Economic Analysis I	5 Module	36	Understanding Application, Solving, Drawing, Analysis.	Offline class, PPT, Assignment, Seminars, Problem Solving, Q&A Session, Internal Exam.	80 M		
V th Sem BAEF.T.	Foreign Trade, Documentation & Logistics.	5 Module	90	Explaining, Applying, Analyzing, Creating, Understanding	Offline classes, PPT, PDF, Assignment, Seminars, Q&A Session, Internal Exam.	80 M		
V th Sem OC	Economics in Everyday life	3 Module	54	Understanding, Explaining, Developing, Evaluating	Offline classes, PPT, Assignment, Seminars, Q&A Session, Internal Exam	60 M		



Sign. of HOD
[Signature]

Sign. of Course Teacher
[Signature]

Sign. of Principal
[Signature]
Safa College of Arts and Science
Pookkottai, Kasaragod

TEACHING PLAN FOR THE YEAR 2022-2023		EVEN SEMESTER (FROM NOVEMBER TO ...)		PRACTICAL / ASSIGNMENT				
CLASS	NAME OF THE COURSE	THEORY		Cognitive Level	Teaching Learning Methodologies (TLM)	Weightage or Marks	Works to be done	Hours Required
		Modules/ Topics to be covered	Hours Required					
6 th Sem BA	Growth & development of Economics	4	90	Understanding, Analysing, Explaining	Offline class, PPT, PDF, Seminars & Assignments	80 M		
4 th Sem BA	Quantitative Methods for Economic Analysis - II	2	36	Understanding, Application, Solving, Drawing, Analysis	Offline, PPT, PDF, Seminar, Problem solving, Q&A Session	80 M		
2 nd Sem BA	Macroeconomics	4	108	Understand, Solving, Analysis	Offline class, PPT, PDF, Seminar & Assignment	80 M		
6 th Sem BA	Urban Economics	4	94	Understanding, Explaining	Offline, PPT, PDF, Assignment, Seminars	60 M		



Sign. of Principal
 Principal
 Safa College of Arts and Science
 Pookkatturi, Edappally-676552

Sign. of HOD
 HOD

Sign. of Course Teacher
 Course Teacher

TEACHER'S DIARY

1 st Week								2 nd Week										
Month:		Date: From						Date: From										
Hrs	Day	0	1	2	3	4	5	6	Hrs	Day	0	1	2	3	4	5	6	
MON									MON									
TUE									TUE									
WED									WED									
THU									THU									
FRI									FRI									
SAT									SAT									

3 rd Week								4 th Week										
Month:		Date: From						Date: From										
Hrs	Day	0	1	2	3	4	5	6	Hrs	Day	0	1	2	3	4	5	6	
MON									MON									
TUE									TUE									
WED									WED									
THU									THU									
FRI									FRI									
SAT									SAT									

5 th Week								Remarks:	
Month:		Date: From							
Hrs	Day	0	1	2	3	4	5		6
MON									
TUE									
WED									
THU									
FRI									
SAT									

Number of Hours For Each Class (Consolidated Data)

Class	Particular	0	1	2	3	4	5	6



TEACHER'S DIARY

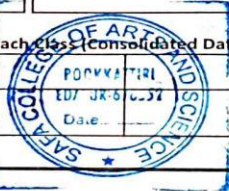
TEACHER'S DIARY

Month: <u>July 2022</u> 1st Week								Month: <u>July 2022</u> 2nd Week							
Date: From <u>11/7/2022</u> To <u>21/7/2022</u>								Date: From <u>4/7/2022</u> To <u>9/7/2022</u>							
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
Day								Day							
MON								MON		- CIE -			3rd BAEFT		
TUE								TUE		- Remedial class					
WED								WED						3rd BAEFT	
THU								THU		- CIE -					
FRI		5th BAEFT						FRI						3rd BAEFT	
SAT								SAT							

Month: <u>July 2022</u> 3rd Week								Month: <u>July 2022</u> 4th Week							
Date: From <u>11-07-2022</u> To <u>16-07-2022</u>								Date: From <u>12-07-22</u> To <u>23-7-22</u>							
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
Day								Day							
MON								MON		5th Sem BAEFT		5th Sem BAEFT	3rd Sem BAEFT		
TUE								TUE			3rd Sem BAEFT		3rd Sem BAEFT	5th Sem BAEFT	
WED								WED			3rd Sem BAEFT	5th Sem BAEFT			
THU								THU				OD			
FRI					3rd Sem BAEFT			FRI				5th Sem BAEFT	3rd Sem BAEFT		
SAT								SAT							

Month: <u>July 2022</u> 5th Week								Remarks: 1) 11/7/22 to 13/7/22 → Ramadan leave. 2) 14/7/22 Thursday → I had 2 hours in 5th sem, but I couldn't take the class because those students had 4th Sem University exam. 3) 15/7/22 Friday → Our department was conducted a debate competition related to population density so I couldn't take the classes at Morning Session.
Date: From <u>25/7/22</u> To <u>30/7/22</u>								
Hrs	0	1	2	3	4	5	6	
Day								
MON								
TUE						5th Sem		
WED				5th Sem				
THU								
FRI		5th Sem	5th Sem	5th Sem				
SAT								

Number of Hours For Each Class (Consolidated Data)		
Class	3rd Sem BA	5th Sem BA
Particular	9	11



PRINCIPAL
 Safa College of Arts and Science
 Ponnani, Kerala
 25/7/22

TEACHER'S DIARY

TEACHER'S DIARY

Month: August... 1st Week								Month: August... 2nd Week							
Date: From 1/08/22 To 6/08/2022								Date: From 12/08/22 To 13/08/22							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		5th Sem		5th Sem			
TUE						5th Sem		TUE							
WED								WED		5th Sem		5th Sem			
THU		5th Sem	5th Sem	5th Sem				THU		5th Sem		5th Sem			
FRI								FRI			3rd Sem	5th Sem			
SAT								SAT							

Month: August... 3rd Week								Month: August... 4th Week							
Date: From 15/8/22 To 20/8/22								Date: From 22/8/22 To 27/8/22							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		5th Sem		5th Sem	3rd Sem		
TUE		3rd Sem				5th Sem		TUE		5th Sem		3rd Sem	5th Sem		
WED				5th Sem	5th Sem			WED		5th Sem		3rd Sem	3rd Sem		
THU								THU		5th Sem	3rd Sem				
FRI					5th Sem			FRI				5th Sem	3rd Sem		
SAT								SAT							

Month: August... 5th Week								Remarks:
Date: From 29/8/22 To 3/9/22								
Hrs Day	0	1	2	3	4	5	6	1. OUA department conducted a national seminar on 11/8/22 so I can't take the class on 11/8/22 Monday.
MON		5th Sem		5th Sem	3rd Sem			
TUE						5th Sem		
WED								
THU								
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)

Class	3rd Sem	5th Sem	5th Sem
Particular	9	18	7



PRINCIPAL
Safa College of Arts And Science
Katturi, Edappally-676532

TEACHER'S DIARY

TEACHER'S DIARY

Month: <u>September</u> 1st Week							Month: <u>September</u> 2nd Week								
Date: From <u>5/9/22</u> To <u>10/9/22</u>							Date: From <u>12/9/22</u> To <u>17/9/22</u>								
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		5th Sem		5th Sem			
TUE								TUE		1st Sem	3rd Sem	1st Sem		5th Sem	
WED								WED		1st Sem	3rd Sem	1st Sem	5th Sem		
THU								THU		5th Sem	1st Sem	5th Sem			
FRI								FRI		5th Sem	1st Sem	5th Sem			
SAT								SAT							

Month: <u>September</u> 3rd Week							Month: <u>September</u> 4th Week								
Date: From <u>19/9/22</u> To <u>24/9/22</u>							Date: From <u>26/9/22</u> To <u>1/10/22</u>								
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON				5th Sem	3rd Sem			MON		1st Sem	5th Sem	5th Sem			
TUE								TUE		3rd Sem		1st Sem			
WED								WED		1st Sem	3rd Sem	5th Sem	5th Sem		
THU								THU		5th Sem		5th Sem			
FRI								FRI			1st Sem	5th Sem			
SAT								SAT							

Month: 5th Week							Remarks: 20/9/22 to 22/9/22 → instructions programme for 1st year UG & PG students. 23/9/22 → strike.	
Date: From To								
Hrs Day	0	1	2	3	4	5		6
MON								
TUE								
WED								
THU								
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)			
Class	3rd Sem	5th Sem	1st Sem
Particular	3	9	9

SAFA COLLEGE OF ARTS AND SCIENCE
 POC: KATINA
 Date: _____
 PRINCIPAL
 Safa College, Arts And Science
 Pookkottam, ECAYUR-676552

TEACHER'S DIARY

Month: October 2022 1st Week
 Date: From 3/10/2022 To 8/10/22

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU				CL			
FRI				CL			
SAT							

Month: October 2022 2nd Week
 Date: From 10/10/22 To 15/10/22

Hrs Day	0	1	2	3	4	5	6
MON		2nd Sem	5th Sem	5th Sem	3rd Sem		
TUE		3rd Sem			1st Sem	5th Sem	
WED		1st Sem	11th Sem	6th Sem	6th Sem		
THU		5th Sem	1st Sem	OC			
FRI		1st Sem		6th Sem	1st Sem	1st Sem	
SAT							

Month: October 2022 3rd Week
 Date: From 17/10/22 To 22/10/22

Hrs Day	0	1	2	3	4	5	6
MON		5th Sem	5th Sem	OC	3rd Sem		
TUE		5th Sem		1st Sem		5th Sem	
WED		1st Sem	3rd Sem	OC	5th Sem	5th Sem	
THU		5th Sem	1st Sem	OC		1st Sem	
FRI		5th Sem		5th Sem			
SAT							

Month: October 2022 4th Week
 Date: From 24/10/22 To 29/10/22

Hrs Day	0	1	2	3	4	5	6
MON							
TUE		1st Sem				5th Sem	
WED		1st Sem	3rd Sem	OC	5th Sem	2nd Sem	
THU				OC	3rd Sem	1st Sem	
FRI				5th Sem		1st Sem	
SAT							

Month: October 5th Week
 Date: From 31/10/22 To 5/11/22

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI							
SAT							

Remarks:
 Oct 03 to Oct 5 -> Pooja holidays.

Number of Hours For Each Class (Consolidated Data)

Class	3rd Sem	5th Sem	5th Sem	1st Sem
Particular	8	15	8	12



PRINCIPAL
 Safa College of Arts and Science
 Pookattiri, Edavur-676552

TEACHER'S DIARY

TEACHER'S DIARY

Month: <u>November</u> 1st Week								Month: <u>November</u> 2nd Week							
Date: From <u>7/11/22</u> To <u>13/11/22</u>								Date: From <u>14/11/22</u> To <u>20/11/22</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON								MON		5th BA		6th BA			
TUE								TUE							
WED		1st BA	3rd BA	5th OC	5th BA			WED							
THU		5th BA	1st BA	OC		1st BA		THU							
FRI		1st BA		5th BA	1st BA			FRI							
SAT								SAT							

Month: <u>November</u> 3rd Week								Month: <u>November</u> 4th Week							
Date: From <u>14/11/22</u> To <u>19/11/22</u>								Date: From <u>21/11/22</u> To <u>26/11/22</u>							
Hrs Day	0	1	2	3	4	5	6	Hrs Day	0	1	2	3	4	5	6
MON				C	L			MON				3rd BA			
TUE		1st BA	6th BA	3rd BA				TUE		1st BA		1st BA			
WED		1st BA	3rd BA					WED		1st BA					
THU			1st BA		1st BA	1st BA		THU			1st BA			1st BA	
FRI					1st BA			FRI					1st BA		
SAT								SAT							

Month: <u>November</u> 5th Week								Remarks: 8/11/22 - College union elections 9/11/22 to 11/11/22 → 3rd sem Degree valuation comp
Date: From <u>28/11/22</u> To <u>30/11/22</u>								
Hrs Day	0	1	2	3	4	5	6	
MON		3rd BA	1st BA		1st BA	1st BA		
TUE		1st BA						
WED				6th BA	4th BA	1st BA		
THU								
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)				
Class	1st sem	3rd sem	5th sem	4th sem
Particular	16	5	4	1

TEACHER'S DIARY



Safa College of Arts and Science
Pookkottai, Edappally - 676552

TEACHER'S DIARY

Month: December 1st Week
 Date: From 1/12/22 to 31/12/22

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU		6th BA	1st BA	6th BA		1st BA	
FRI				6th BA		1st BA	
SAT							

Month: December 2nd Week
 Date: From 5/12/22 to 10/12/22

Hrs Day	0	1	2	3	4	5	6
MON				OD			
TUE				OD			
WED				OD			
THU			1	2	A	C	
FRI			1	2	A	C	
SAT							

Month: December 3rd Week
 Date: From 12/12/22 to 17/12/22

Hrs Day	0	1	2	3	4	5	6
MON		6th BA		6th BA	4th BA	4th BA	
TUE		1st BA				6th BA	
WED		1st BA	4th BA	6th BA	6th BA		
THU		6th BA	1st BA	6th BA		1st BA	
FRI							
SAT			FDP				

Month: December 4th Week
 Date: From 19/12/22 to 24/12/22

Hrs Day	0	1	2	3	4	5	6
MON		6th BA		6th BA	4th BA		
TUE							
WED							
THU		6th BA	1st BA			1st BA	
FRI							
SAT							

Month: December 5th Week
 Date: From 25/12/22 to 31/12/22

Hrs Day	0	1	2	3	4	5	6
MON							
TUE							
WED							
THU							
FRI							
SAT							

Remarks:
 December 5 to 7 → 4th sem
 UOI valuation comp.
 8 to 9 → leave works
 16/12/22 → 10:30 to 12:13
 audit course Examination
 (PPT) for 1st PLO students
 25/12/22 to 31/12/22
 → college closed for holidays

Number of Hours For Each Class (Consolidated Data)

Class	No	6th BA	6th BA RC	4th BA
Particular		7	5	4



PRINCIPAL
 Safa College of Arts and Science
 POK KATTIYUR, EDA - 676552

TEACHER'S DIARY

TEACHER'S DIARY

Month: <u>January</u> 1st Week								Month: <u>January</u> 2nd Week							
Date: From <u>2/1/23</u> To <u>7/1/23</u>								Date: From <u>9/1/23</u> To <u>14/1/23</u>							
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
MON								MON		6th BA		6th BA	4th BA		
TUE		1st BA				6th BA		TUE						6th BA	
WED		1st BA	6th BA	6th BA		6th BA		WED				C	V		
THU		6th BA	1st BA	6th BA	1st BA	1st BA		THU				C	V		
FRI				6th BA	1st BA	1st BA		FRI				C	V		
SAT				6th BA		1st BA		SAT							

Month: <u>January</u> 3rd Week								Month: <u>January</u> 4th Week							
Date: From <u>15/1/23</u> To <u>21/1/23</u>								Date: From <u>23/1/23</u> To <u>29/1/23</u>							
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
MON		6th BA		6th BA	1st BA	1st BA		MON		6th BA		6th BA	1st BA		
TUE				1st BA				TUE		1st BA				6th BA	
WED			C	L				WED		2nd BA	2nd BA			2nd MA	
THU		6th BA	1st BA	6th BA				THU							
FRI				1st BA		1st BA		FRI		2nd BA	2nd BA		2nd MA		
SAT				6th BA		1st BA		SAT						Sports Meet	

Month: <u>January</u> 5th Week								Remarks: 11/1/23 to 13/1/23 -> 1st semest valuation comp 26/1/23 - Republic day
Date: From <u>30/1/23</u> To <u>31/1/23</u>								
Hrs	0	1	2	3	4	5	6	
MON			2nd MA	4th BA	2nd MA			
TUE		2nd BA	2nd MA	2nd BA				
WED								
THU								
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)					
Class	1st Sem	2nd Sem	6th BA	2nd MA	
Particular	15	8	4		

TEACHER'S DIARY



PRINCIPAL
Safa College of Arts and Science
Pookkottai, Edayur-676552

TEACHER'S DIARY

Month: <u>February</u> 1st Week								Month: <u>February</u> 2nd Week							
Date: From <u>1/2/23</u> To <u>4/2/23</u>								Date: From <u>6/2/23</u> To <u>11/2/23</u>							
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
Day								Day							
MON								MON							
TUE								TUE							
WED		2nd MA	4th BA	2nd BA				WED							
THU		1st MA			4th BA	1st BA		THU							
FRI		2nd SA	2nd SA		2nd MA			FRI							
SAT								SAT							

Month: <u>February</u> 3rd Week								Month: <u>February</u> 4th Week							
Date: From <u>13/2/23</u> To <u>18/2/23</u>								Date: From <u>20/2/23</u> To <u>25/2/23</u>							
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
Day								Day							
MON		2nd Sem BA		1st Sem BA	4th Sem BA	1st Sem BA		MON					2nd Sem BA	2nd Sem BA	
TUE		2nd Sem BA		2nd Sem MA				TUE		2nd Sem BA		2nd Sem MA			
WED				2nd Sem MA	4th Sem BA	2nd Sem BA		WED					4th Sem BA	2nd Sem BA	
THU		2nd Sem BA	2nd Sem BA	4th Sem BA				THU		2nd Sem BA	4th Sem BA				
FRI								FRI							
SAT								SAT							

Month: <u>February</u> 5th Week								Remarks: 6/2/23 to 10/2/23 → IV Bx final year UG Students. 17/2/23 - Our Association inauguration. 24/2/23, 25/2/23 → No regular class bx 1 st & 2 nd UG Students
Date: From <u>27/2/23</u> To <u>28/2/23</u>								
Hrs	0	1	2	3	4	5	6	
Day								
MON				6th BA	1st Sem BA	1st BA		
TUE								
WED								
THU								
FRI								
SAT								

Number of Hours For Each Class (Consolidated Data)

Class	2nd Sem BA	4th Sem BA	1st Sem BA	1st BA		
Particular	7-18	7				



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TEACHER'S DIARY

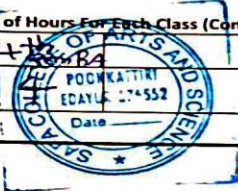
TEACHER'S DIARY

Month: <u>March</u> 1st Week							Month: <u>March</u> 2nd Week								
Date: From <u>1/3/23</u> To <u>4/3/23</u>							Date: From <u>6/3/23</u> To <u>10/3/23</u>								
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
Day								Day							
MON								MON							
TUE								TUE							
WED								WED							
THU								THU							
FRI								FRI							
SAT								SAT							

Month: <u>March</u> 3rd Week							Month: <u>March</u> 4th Week								
Date: From <u>13/3/23</u> To <u>18/3/23</u>							Date: From <u>20/3/23</u> To <u>25/3/23</u>								
Hrs	0	1	2	3	4	5	6	Hrs	0	1	2	3	4	5	6
Day								Day							
MON								MON							
TUE								TUE							
WED								WED							
THU								THU							
FRI								FRI							
SAT								SAT							

Month: <u>March</u> 5th Week							Remarks:							
Date: From <u>27/3/23</u> To <u>31/3/23</u>							<p>4/3/23 - Internal Viva for 6th sem UG Students</p> <p>6/3/23 - college day</p> <p>7/3/23 to 10/3/23 - 5th sem UG CV</p>							
Hrs	0	1	2	3	4	5	6							
Day														
MON														
TUE														
WED														
THU														
FRI														
SAT														

Number of Hours For Each Class (Consolidated Data)			
Class	2 nd Sem	4 th Sem	
Particular	I		



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TEACHER'S DIARY

ODD SEMESTER
INTERNAL EXAMINATION DETAILS (CONSOLIDATED)

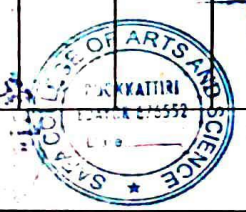
SL No	Class	Subject	Test No.	Date	Strength of the Class	No. of Student Present	No. of Student		Remarks
							Passed	Failed	
1	2nd BAFT	OT.I	5	27/1/2022	58	54	49	5	
2.	3rd BAFT	Foreign Trade documentation & logistics.	4	27/1/22	48	46	36	10	
3.	3rd UG	Open course	5	29/1/22	19	19	19	0	
4	1st BAFT	Micro Economics 1	4	10/1/23	56	56	58	2	

EVEN SEMESTER
INTERNAL EXAMINATION DETAILS (CONSOLIDATED)

SL No	Class	Subject	Test No.	Date	Strength of the Class	No. of Student Present	No. of Student		Remarks
							Passed	Failed	
1	4th Sem BAFT	Quantitative Methods for Economic Analysis.	1	28/3/23	58	56	51	7	
2.	6th Sem BAFT	Urban Economics	1	25/2/23	48	48	48	—	

Signature of the Course Teacher

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Signature of the HOD

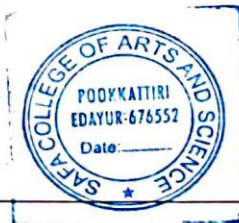
TEACHER'S DIARY

UNIVERSITY EXAMINATION EVALUATION (THEORY)

SL No	Date (From - To)	Semester	Name of Examination	Venue, (CV/CMV)	Document Submitted
1	November 09 to November 11	3 rd Sem	3 rd Sem UG Quantitative Methods for Economic analysis-I	CV, KMEA Kondotty	Yes.
2.	December 05 to December 07	4 th Sem (UG)	Quantitative Methods for Economic analysis -II	CV, KMEA Kondotty	Yes.
3.	January 20, 23, 19, 18, 19	1 st Sem UG	Microeconomics-I	CV, KMEA Kondotty	Yes.
4	March 7 to 10 (2023)	5 th Sem UG	Economics in Every day life	KMEA Kondotty CV	Yes.
5	May 2/23 to May 5/23	6 th Sem UG	Development of Economic Thought	KMEA Kondotty	Yes.
6	May 9 to May 11.	1 st Sem PG	Microeconomics & Macroeconomics I	Malappuram govt. college	Yes.

UNIVERSITY EXAMINATION EVALUATION (PRACTICAL)

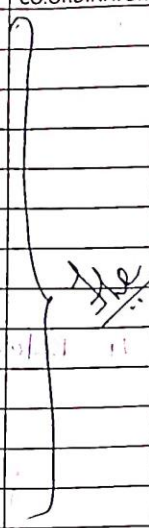
SL No	Date (From - To)	Semester	Name of Examination	Venue, (CV/CMV)	Document Submitted



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INVIGILATION DUTIES ATTENDED

UNIVERSITY EXAMINATION

Sl.No.	NAME OF THE EXAMINATION	REGULAR /EDE	DATE	NATURE OF THE DUTY (Invigilation/Conduct)	SIGN. OF CHIEF / CO.ORDINATOR
1	4 th Sem BCOM/BBM Examination	Regular	30/06/22	Invigilation	
2	4 th Sem BA/BSc/BSW/BCA Examination	Regular	12/7/22	Invigilation	
3	2 nd Sem BCOM/BBM	SDE	20/7/22	Invigilation	
4	2 nd Sem BA/BSc	Regular	27/7/22	Invigilation	
5	4 th Sem BA/BSc	Regular	30/7/22	Invigilation	
6	2 nd Sem BA/BSc	Regular	2/8/22	Invigilation	
7	1 st Sem Supplementary	Regular	13/10/22	Invigilation	
8	1 st Sem Supplementary	SDE	13/10/22	Invigilation	
9	1 st Sem MA/MCOM	Regular	17/10/22	Invigilation	
10	5 th Sem BA/BSc	Regular	21/11/22	Invigilation	
11	2 nd Sem BA/BSc/BCom Supply	Regular	16/12/22	Invigilation	
12	2 nd Sem CG & Supply	SDE	16/12/22	Invigilation	
13	3 rd Sem U6 Reg/Supply	Regular	20/1/23	Invigilation	
14	6 th Sem U6 (B/M/BBM)	Regular	13/3/23	Invigilation	
15	1 st Sem U6 CRES (BA/BSc)	Regular	23/3/23	Invigilation	
16	6 th Sem Bcom 180A Reg	Regular	23/3/23	Invigilation	

INVIGILATION DUTIES ATTENDED

INTERNAL EXAMINATION

Sl.No.	NAME OF THE EXAMINATION	DATE	NATURE OF THE DUTY (Invigilation/Conduct)	SIGN. OF CHIEF / CO.ORDINATOR
1	2 nd Sem CIE	04/07/22	Invigilation	
2	2 nd Sem CIE	07/07/22	Invigilation	
3	4 th Sem MA Internal viva	27/6/22	Invigilation	
4	1 st Sem audit course	22/8/22	Invigilation	
5	5 th Sem & 3 rd Sem CIE	15/9/22	Invigilation	
6	5 th Sem & 3 rd Sem CIE	16/9/22	Invigilation	
7	5 th Sem & 3 rd Sem CIE	27/9/22	Invigilation	
8	5 th Sem & 3 rd Sem CIE	29/9/22	Invigilation	
9	1 st Sem CIE	6/1/23	Invigilation	
10	1 st Sem CIE	7/1/23	Invigilation	
11	1 st Sem audit course	5/3/23	Conduct (Tutor)	



TEACHER'S DIARY

EXTRA/ CO-CURRICULAR ACTIVITIES

Sl.No	Date	Activity	Club / Cell / Class	Remarks
1	07/07/22	Gid Fest → Poster Making	Class (2 nd year B.AFT)	Report Submitted
2	15/07/22	Debate Competition	Inter department	"
3	11/08/22	National Seminars on "Applied Research Publications in Intersect Journal in Economics"	Department	"
4	12/08/22	Smart Quiz related to Independence day.	Department	"
5	19/12/22	Speech competition related to Migration day	Department	"
6	23/12/22	Super captions	Inter department	"
7	6/2/23	Panel discussion on State & Union Budget 2023-24	department	"



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STUDENTS PROJECT/ DISSERTATION GUIDED

Sl.No.	Name of the student	Title of the project/ dissertation
1	Farooqan P.P	"A Study on Saving habits of
2.	Mohammed Faris.C.C	and people in rural area
3.	Mohammed Faris.P.V	with special refereme to Poodi- kasala ga village in Kuthipnram Ganapanchayath."
4.	Abhisam.	(Group project)
5.	Munshitha Thasmi A.P	"
6	Mohammed Nazib	Study on Consumer Behaviour towards fuel price hike with Special refereme to Velanchery Municipality".
7.	Mubashir.K	(Group Project)




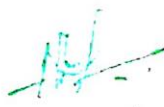
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ACHIEVEMENTS

1. PUBLICATIONS

Sl.No.	Name of Article/Book	Name of Journal/Publisher	ISSN/ISBN/IMPACT FACTOR, ETC
1	A Study on Digital Banking and its Recent Developments in India	Book of Proceedings of Thraskila 2022- National conference on Advancement of Sustainability Goals for the world in commerce, Management, Economic and English.	ISBN 978-81-63865-1-1

2. ANY OTHER, FURNISH THE DETAILS

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Kannur, Kerala - 690002

TEACHER'S DIARY

FDP / SEMINAR / WORKSHOPS / ORIENTATION / INVITED LECTURE / IN-SERVICE PROGRAMMES ATTENDED

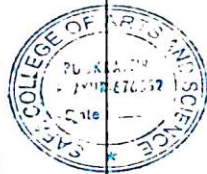
Sl No.	Programme Attended	Date	No. of Days	Topic	Participants / Resource Person	Documents Submitted
1	FDP (Workshop)	23/7/22	1	Research Methodology And Article Writing	Dr: Abbas Vatsodi	Certificate
2	FDP (Workshop)	17/12/22	1	Inter collegiate Workshop on NEP	Dr: K-T Komaludhan & Dr. T Rafiq	Certificate



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DUTIES & RESPONSIBILITIES INSIDE THE CAMPUS

Sl. No.	Name of the Committee/ Cell / Forum	Nature of Duties	Position Held	Annual Report Submitted
1	Musical Chair.	Coordination.	Coordinator	Yes
2	Grand Discipline (Talent's day).		Member.	NA
3	Annual Sports Meet (22-1-23)	Coordinator (Finishing Point)	Coordinator	Yes
4	Annual Arts fest Sarigum 2023 (11/3/23 to 23/3/23)	Coordinator (General discipline)	Coordinator.	Yes
5	College Arts fest (1/3/23)	Judgment Panel — Patriotic Song.		Yes
6	College Day celebration. (3/8/23)	Coordinator (General discipline)	Coordinator	NA



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MONTHLY VERIFICATION REPORT

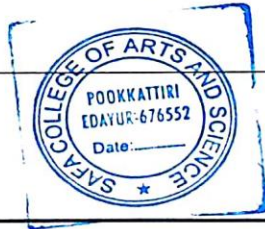
ODD SEMESTER

DATE	COMMENTS	SIGNATURE OF ACADEMIC DIRECTOR
18.07.2022	Verified - Completed	<i>[Signature]</i> 18/7/22
16.08.2022	Verified - Completed	<i>[Signature]</i> 16/8/22
16.09.2022	Verified - Completed	<i>[Signature]</i> 16/9/22
15.10.22	Verified Completed	<i>[Signature]</i> 15/10/22
16.11.22	Verified Completed	<i>[Signature]</i> 16/11/22
14.12.2022	Verified Completed	<i>[Signature]</i> 14/12/22

MONTHLY VERIFICATION REPORT

EVEN SEMESTER

DATE	COMMENTS	SIGNATURE OF ACADEMIC DIRECTOR
16.01.2023	Verified Completed	<i>[Signature]</i> 16/01/2023
15.02.2023	Verified Completed	<i>[Signature]</i> 15/2/23
14.03.2023	Verified Completed	<i>[Signature]</i> 14/03/2023



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Principal

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